Request for Proposal

The Alabama Department of Youth Services seeks proposals from qualified persons to conduct PREA (Prison Rape Elimination Act) audit at its Vacca Campus, located in Birmingham, AL.

OBJECTIVE: The Alabama Department of Youth Services seeks to secure the services needed to conduct a PREA audit of its Vacca Campus, a multifaceted, secure, 60 bed juvenile correctional institution serving male youth ages twelve to sixteen, by a person or entity qualified to perform such services. Additionally, the PREA auditor shall provide all PREA required audit reports, work with the requesting agency to develop a corrective action plan, if needed and participate in the implementation of such plan, if needed. Such auditor will be responsible for a full and final audit report to be posted as required by PREA standards.

CONTRACT PERIOD: The contract period should be approximately twelve months, beginning on or about June 1, 2015.

MINIMUM QUALIFICATIONS: Persons or entities providing the services sought under this Request for Proposal shall possess a current Department of Justice PREA auditor certification.

CONTENT OF PROPOSAL: Proposals should express the proposer's knowledge of and experience in compliance of PREA juvenile facility standards and the implementation of corrective plans. All proposed auditors must provide proof of PREA juvenile certification. Proposals should also include a resume of all potential auditors, including support personnel, and clearly express adequate knowledge and experience in conducting PREA audits in juvenile facilities.

All proposals must be presented in a clear and concise format on standard letter size paper.

FEE PROPOSALS: Proposed fee for services including structure of such fees, i.e. flat rate, hourly rate etc.

ORGANIZATIONAL STRUCTURE: Proposers should submit information relating to its organizational structure i.e. corporate or partnership information and agree to full compliance with state and federal requirements as to governmental contracts.

ACT 2001-955 requires a disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of $5000. The form is available at http://www.ago.state.al.us/Page-Vendor-discloure-Statement-Information-and-Instructions

ACT 2011-535, as amended by Act 2012-491, requires that you enroll in the federal E-Verify program if awarded the contract. A completed form must be attached. Instructions are available at http://preserveala.org/everify.aspx

PROPOSAL SUBMITTAL INFORMATION:

Original proposals and three copies must be **received** by 5:00 p.m. on March 2, 2015 to Alabama Department of Youth Services, 1000 Industrial School Road, P.O. Box 66. Mt. Meigs, AL 36057. ATTN: Lynne Thrower. Late proposals will not be accepted.

The Department of Youth Services anticipates that the proposals will be evaluated and the contract awarded by March 13, 2015. DYS expressly reserves the right to reject any or all submitted proposals. All entities submitted proposals shall be notified of DYS' decision regarding this proposal no later than March 20, 2015.

For technical questions regarding this Request for Proposal, please contact Lynne Thrower at 334-215-3889 or via email at lynne.thrower@dys.alabama.gov.